

# DEA Audits

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# Required Records

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- Biennial Inventory – required to be taken every two years.
- DEA 222 order forms.
- Invoices for schedule III through V controlled substances.
- Spill log.
- DEA 106 theft and loss report.
- DEA 41 destruction of controlled substances.



# How It's Done

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1. Closing inventory = an on-hand inventory of all controlled substances to include anything in the morgue.
2. Add all calculations to Computation Chart.

Note: Overages of Methadone.

# Other Things to Be Aware Of

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- Hiring and background checks.
- Reporting theft or loss.
- Security.
- Policy and procedures to prevent diversion.
- HIPPA and how it applies to Law Enforcement.